



Clinical Informatics Job Description

Title:	Clinical Informatics Specialist
Reports To:	IT Support Supervisor
Location:	SCC Health Clinic

About Us:

The Sokaogon Chippewa Health Clinic, located in Mole Lake, WI is an integral and essential part of the Sokaogon Chippewa Community and the surrounding areas. Located in the beautiful Northwood's of Wisconsin, surrounded by wild rice filled lakes and clear crisp rivers, The Sokaogon Chippewa Community, a band of Lake Superior Chippewa, is a Sovereign Tribe with a rich history of protecting the environment and embracing the beauty of their native culture.

Summary:

The Clinical Informatics Specialist plays a pivotal role in bridging clinical practice and information technology to enhance healthcare delivery. Leveraging your expertise in both domains, you'll design, optimize, and support clinical applications and workflows that promote efficiency, security, and high-quality patient care.

Duties and Responsibilities:

- Oversee clinical data management to ensure quality care, secure access, and regulatory compliance.
- Analyze healthcare data to identify trends, improve outcomes, and support evidence-based decision-making.
- Customize and configure clinical applications to align with provider needs and workflow requirements.
- Deliver comprehensive training to providers and staff on clinical systems, ensuring compliance and proficiency.
- Provide ongoing technical support and troubleshooting to maintain seamless clinical operations.
- Act as a liaison between clinical teams, IT, and leadership to align technology solutions with strategic goals.
- Evaluate current systems and workflows to recommend improvements that reduce errors and enhance efficiency.
- Document progress, system changes, and performance metrics for leadership review.
- Develop and enforce policies that safeguard patient privacy and uphold the integrity of electronic health records.



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Skills & Qualifications:

- Must have a background in healthcare, health informatics, or IT (clinical experience preferred).
- Strong analytical and problem-solving skills with the ability to troubleshoot systems and workflows.
- Excellent communication skills to translate complex technical concepts for diverse audiences.
- Proficiency in data collection, management, and analysis tools.
- Experience delivering training across varying levels of technical expertise.
- Familiarity with EHR systems, clinical documentation standards, and healthcare regulations (e.g., HIPAA).

Submit completed applications and resumes to:

Sokaogon Chippewa Health Clinic
Human Resources Department
3144 VanZile Rd
Crandon WI 54520
(715) 478-5180 Ext. 4239
Email: scott.jackson@scc-nsn.gov

Posting Date: 6 November 2025

Closing Date: Until Filled