



**SOKAOGON  
CHIPPEWA  
COMMUNITY**  
**Mole Lake Band**

<b>Position:</b>	Staff Attorney
<b>Location:</b>	Tribal Administration
<b>Hours:</b>	Full-time, 40 hours per week
<b>Salary:</b>	Commensurate with Education/Experience
<b>Reports to:</b>	Tribal Council

**Job Summary:**

The Staff Attorney provides legal services, advice, and representation to the tribal government, its departments, enterprises, and entities. This role helps protect and advance the tribe's legal interests and sovereignty through thorough research, skilled negotiation, legal drafting, and advocacy in various forums. The Staff Attorney will handle a wide range of legal matters, including governance, contracts, employment law, tribal law, federal Indian law, litigation support, and regulatory compliance.

**Duties and Responsibilities:**

- Provide legal advice and counsel to the Tribal Council, tribal departments, and enterprises.
- Research and interpret applicable tribal, federal, and state laws and regulations, particularly those affecting tribal sovereignty and self-governance.
- Draft, review, and negotiate contracts, intergovernmental agreements, and memoranda of understanding (MOUs).
- Assist in the development, amendment, and implementation of tribal laws, ordinances, codes, and policies.
- Represent the Tribe in administrative proceedings and coordinate with outside counsel on litigation matters.
- Monitor legal risks and advise on legal rights and obligations.
- Support tribal regulatory and compliance efforts in areas such as taxation, environmental law, gaming, and economic development.
- Maintain confidentiality and uphold attorney-client privilege.
- Attend Tribal Council meetings and provide legal opinions as requested.
- Participate in training and outreach on legal issues affecting tribal operations.
- Must have a working knowledge and be able to adhere to all tribal ordinances, policies and procedures, EPA permitting process, THPO permitting process and any other regulations that are applicable to the grant projects.
- Perform other duties as assigned and directed by Tribal Council.

**Required Qualifications (Education, Experience, Knowledge, Skills, Abilities):**

- Juris Doctor (JD) from an accredited law school required.
- Licensed to practice law and in good standing with WI state bar; admission to tribal court(s) or willingness to seek admission.
- Minimum of 3 years of relevant legal experience, preferably in federal Indian law or tribal government law.
- Strong understanding of tribal sovereignty, self-determination, and federal Indian policy.
- Excellent legal research, analytical, and writing skills.
- Strong interpersonal skills, including the ability to work collaborative with tribal leadership, staff, and outside entities.
- Knowledge of the Sokaogon Chippewa Community and culture preferred.

**Preferred Qualifications:**

- Experience working with tribal governments, Native organizations, or in areas of Indian law.
- Knowledge of grant and contract compliance.
- Familiarity with issues in tribal economic development, land use, or natural resources.
- Knowledge of the Sokaogon Chippewa Community and culture.

*Pre-employment/random drug tests and a background check will be required for this position.*

**Native American preference is granted according to PL 93-638**

**Submit completed applications and resumes to:**  
**Sokaogon Chippewa Community**  
**Human Resources Department**  
3051 Sand Lake Road  
Crandon WI 54520  
(715) 478-7663  
Email: [hr@scc-nsn.gov](mailto:hr@scc-nsn.gov)

**Posting Date: September 18, 2025**  
**Closing Date: Until Filled**