



Sokaogon Chippewa Community

3051 Sand Lake Road, Crandon, WI 54520
Phone: (715) 478-7500 * Fax: (715) 478-5275



www.sokaogonchippewa.com

Position: Peer Support Specialist
Salary: Commensurate with Education/Experience
Hours: Part-time, less than 40 hours a week
Supervisor: Behavioral Health Manager and Behavioral Health Clinical Supervisor

Job Summary: *The Peer Support Specialist (PSS) is an active member of the Sokaogon Chippewa Health Clinic's Behavioral Health (BH) Department. Under the supervision of the BH Manager and the BH Clinical Supervisor, the PSS will provide peer support services to clients enrolled in the State Opioid Response (SOR) grant. While exhibiting competency in personal recovery from addiction, will function as a recovery role model for peers. This position supports clients in recovery using non-clinical interventions and activities such as: serving as a consumer advocate; connecting clients to prevention, treatment and follow-up services; and providing information and resources for clients, their families and community. The PSS provides a wide-range of services and tasks during hours that best fit the clients and the community.*

Duties/Responsibilities:

- Develop a team-based approach to support participant's recovery.
- Work with SOR participants to build a trusting rapport and to develop an understanding of their recovery needs.
- Connect SOR participants with additional community and tribal resources.
- Assist, under clinical providers' direction and guidance with treatment planning.
- Facilitate recovery support groups.
- Work with other agencies such as: EMS, law enforcement, hospitals and coalitions.
- Work with other SCC departments including Family Services and Tribal Court.
- Use approaches that are sensitive to clients' trauma.
- Help clients in crisis and connect them safely with an appropriate professional as necessary.
- Provide transportation for recovery focused appointments, meetings or events.
- Assist with data collection and symptom screening.
- Monitor clients to reduce relapse potential.
- Create and maintain a current and organized resources list that supports individuals in recovery.
- Maintain appropriate professional standards.
- Respond to phone calls, emails and other correspondence in a timely manner.
- Attend trainings specific to the PSS role to enhance recovery support skills and knowledge.
- Protect confidential information of clients, families and SCHC.
- Document information in the electronic health record in a timely manner.

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- Complete other duties as assigned.

Qualifications:

- High School diploma or equivalent is required.
- Peer Support Specialist Certification or ability to attain within first 90 days of employment.
- Personal history of substance use but no longer requiring services or if needing such services, they be obtained externally – Required.
- Must be in sustained recovery from addiction* for a minimum of one year. **The only substances the PSS is permitted to use are caffeine, nicotine and prescribed medications that are taken as directed – no matter the schedule status.*
- Must be willing to submit to substance use laboratory screenings.
- Knowledge of the values, culture and history of the Sokaogon Chippewa Community.
- Must be familiar with the Peer Specialist role as it interacts with other licensed professionals within the Behavioral Health and Medical fields.
- Must maintain, engage and understand the value of self-care.
- Must be willing to work a flexible schedule based on clients' needs including nights and weekends.
- Must be familiar with Microsoft Office programs.
- Must be knowledgeable with laws related to confidentiality and privacy – specifically HIPAA and be willing to take necessary training(s).
- Must have the ability to work with clients professionally and respectfully.
- Must have a valid Wisconsin Driver's License.

Pre-employment/random drug tests and a background check will be required for this position.
Native American preference is granted according to PL 93-638

Submit completed applications and resumes to:

Kimberlee A. Soldier, Interim HR Director

3051 Sand Lake Road

Crandon WI 54520

(715) 478-7663

Email: hr@scc-nsn.gov

Posting Date: December 13, 2022

Closing Date: Until filled

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