

Position: Sokaogon Chippewa Community Health Clinic – Physician Assistant  
Salary: Commensurate with Education/Experience  
Hours: Full-time  
Reports to: Medical Director /Health Clinic Director

**Job Summary:**

This position is responsible for the overall ambulatory services of the health clinic. The Physician Assistant will provide direct and comprehensive advanced practice-nursing services including: diagnostic, preventive and therapeutic health services to individuals; care management for patients; and treatment, health, education, counseling and guidance to individuals and families.

**Duties/Responsibilities:**

- Provides supervision for the maintenance of confidential, complete, orderly medical records and electronic health records.
- Excellent written and oral communication skills
- Remain Professional at all times
- Supervises the development of selected clinic policies/procedures.
- Develops provider protocols.
- Takes complete health histories from patients and /or family members.
- Performs standardized and appropriate physical examinations.
- Orders and/or performs special screenings, diagnostic tests and procedures. Analyzes collected data, discriminates between normal and abnormal findings to identify early stages of serious physical, emotional, or mental problems and prioritizes health care plans.
- Formulates and implements care plans which may involve various treatment modalities, prescribed medications, consultation with other health care providers, and referrals.
- Participate in Quality Improvement activities
- Performs minor in-office procedures.
- Identifies and manages acute and chronic illnesses in accordance with established protocols of care.
- Provides emergency treatment and initiates emergency life saving measures when necessary.
- Recommends appropriate follow up to patients and staff.
- Collaborates with other health care professionals to develop treatment protocol, standards of practice, and health care services policy.
- Maintains professional certifications and improves professional knowledge through seminars, accredited courses and in-service education.
- Complete all other duties as assigned

**Qualifications:**

- Master's Degree in Nursing required.
- Active, current and unrestricted license to practice as a PA in the state of Wisconsin.
- Active State certification as a Physician Assistant.
- Minimum of two years' experience preferred.
- Able to be credentialed by Medicare & WI Medicaid
- Knowledge of Native American communities/culture or willingness to learn.
- Excellent verbal, written and presentation skills.
- Ability to work independently.
- Active current driver's license.

**Native American preference is granted according to PL 93-638**

Submit completed applications to:

Sokaogon Chippewa Community

Donna Vodar, HR Director

3051 Sand Lake Road

Crandon WI 54520

Posting Date: April 1, 2019

Closing Date: May 1, 2019

Email: [donna.vodar@scc-nsn.gov](mailto:donna.vodar@scc-nsn.gov)