

SOKAOGON CHIPPEWA COMMUNITY
TRIBAL TANF AGENCY
October 1, 2015 to September 30, 2018

TRIBAL INFORMATION

Name of Tribe	Sokaogon Chippewa Community
Mailing Address	3051 Sand Lake Road Crandon, WI 54520
Telephone Number	(715) 478-7500
Fax Number	(715) 478-5275
Website	www.sokaogonchippewa.com
Tribal Chairman	Chris McGeshick
Mailing Address	3051 Sand Lake Road Crandon, WI 54520
Telephone Number	(715) 478-7585
Fax Number	(715) 478-7505
Program Supervisor	Amanda VanZile
TANF Agency Address	10808 Sokaogon Drive Crandon, WI 54520
Telephone Number	(715) 478-3265
Fax Number	(715) 478-7618
Fiscal Manager	Tim Murphy
Mailing Address	3051 Sand Lake Road Crandon, WI 54520
Telephone Number	(715) 478-7523
Fax Number	(715) 478-5275

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CERTIFICATIONS

- A. *Lobbing***
- B. *Non-construction***
- C. *Tobacco Free***
- D. *Drug Free***
- E. *Debarment***

BACKGROUND

On August 22, 1996, President Clinton signed Public Law 104-193, the 'Personal Responsibility and Work Opportunity Reconciliation Act of 1996'. Public Law 104-193 contains nine (9) titles and is comprehensive in its effect on federal programs. Title I amend Title IV-A of the Social Security Act (the Act) and creates the Temporary Assistance for Needy Families (TANF) program. Title II creates revised eligibility standards for Supplemental Security Income (SSI). Title III makes changes to Title IV-D of the Act to increase child support requirements on States and recipients, and make direct funding available to Indian tribes. Title IV establishes new restrictions on receipt of welfare and public benefits for non-citizens. Title V retains current law for Titles IV-E and IV-B 1of the Act. Title VI consolidates the funding of the Title IV-A childcare programs with the Child Care Development Block Grant (CCDBG) into the Child Care Development Fund (CCDF). Title VII restructures several provisions of the School Nutrition Program. Title VIII retains the open flexibility and adds new work requirements. Title IX contains several miscellaneous provisions.

TANF PROGRAM

Title I of pub. 104-193 amends part A of Title IV of the Social Security Act by replacing the Aid to Families with Dependent Children (AFDC) program, the Job Opportunities and Basic Skills Training (JOBS) program, and the Emergency Assistance (EA) program with the Temporary Assistance for Needy Families (TANF) program. Under the new part A of Title IV of the Social Security Act, open ended funding and guaranteed individual entitlement to public assistance have been repealed. TANF gives both States and Federally recognized Indian tribe new flexibility in the design of welfare programs, which promote work and responsibility and strengthen families. The purpose of the new law is to support programs designed to provide assistance to needy families, so that children may be cared for in their own homes or in the homes of relatives; reduce dependency on public benefits by promoting job preparation, work, and marriage; prevent and reduce the incidence of out-of-wedlock pregnancies; and encourage the formation and maintenance of two-parent families. Thus, the new legislation provides both challenges and opportunities to help needy families.

TRIBAL TANF ELIGIBILITY

Federally recognized Indian tribes are eligible to apply for funding under section 412 of the Social Security Act, as amended by Public 104-1932 to administer and operate their own TANF programs. Implementation of a Tribal TANF program may begin not earlier than July 1, 1997, and requires that eligible Indian tribes submit a three (3) year Tribal TANF plan to the Secretary of the Department of Health and Human Services (HHS) through the Administration for Children and Families (ACF) for review and approval.

PART II THE SOKAOGON CHIPPEWA TRIBAL TANF PLAN APPROACH TO PROVISION OF WELFARE - RELATED SERVICES

A. TRIBAL TANF GOALS

The intent of the Sokaogon Chippewa Tribal TANF Program is to provide services to needy (Indian) families with a child(ren) (or expecting children) in need of temporary appropriate aid or services. The Tribal TANF Program will provide parent(s) with job preparation, work, and supportive services to enable them to leave the program and become self-sufficient. The Tribal TANF program may provide funds and /or services to families at risk of welfare dependency. The Sokaogon Chippewa Tribal TANF Program will comply with all federal mandates of "Public Law 104-193". It is the intent of the Sokaogon Chippewa Tribe that assistance shall be provided promptly with due regard for the preservation of Indian family life.

The Tribe will measure progress and outcomes of the Tribal TANF program by, collecting data that describes, the average number of cash assistance families per month and the average work activities provided per month to families. Provide cash assistance to an average number of eight (8) families per month.

B. REVIEW AND COMMENT ON TRIBAL TANF PLAN

The Sokaogon Chippewa Community has provided an opportunity to Tribal members and others to review and comment on the Tribal TANF Plan on July 17 and 20, 2015.

C. TRIBAL TANF PLAN RELEASED FOR PUBLIC REVIEW

The TRIBAL TANF PLAN will be linked to the tribal website www.sokaogonchippewa.com on August 3, 2015. At this time the Public Review of the Sokaogon Chippewa Tribal TANF plan may be accessible to all Sokaogon Chippewa Community members and give them an opportunity review and comment on the Tribal TANF Plan.

D. ELIGIBILITY FOR TANF AS RELATED TO THE PURPOSES OF TANF

Only needy families, as defined in the TANF plan, may receive: (a) any form of Federally or State MOE funded “assistance” (as defined in 45 CFR 286.10); or (b) any benefits or services pursuant to TANF purposes 1 or 2. “Needy” means financially deprived, according to income and resource (if applicable) criteria established in the TANF plan by the Tribe to receive the particular “assistance,” benefit or service.

The Tribe may use segregated Federal TANF funds to provide services (and related activities) that do not constitute “assistance” (as defined in 45 CFR 286.10) to individuals and family members who are not financially deprived but who need the kind of services that meet TANF purposes 3 or 4. Objective criteria will be established for participation in these programs.

Unless the State instructs otherwise, the Tribe may also use MOE funds to pay for non-assistance pro-family activities for individuals or family members, regardless of financial need.

E. TRIBAL TANF ASSISTANCE AND SERVICES

The Sokaogon Chippewa Tribal TANF program will provide monthly cash assistance for shelter, clothing other basic needs. Cash assistance and other assistance shall be provided as follows:

Assistance

- a. Cash assistance or assistance through a voucher system
Including rent/housing, heating/cooling costs.*

Based on funding availability the tribal will service on a first come first service basis.

Support Service

- a. Educational activities designed to increase self-sufficiency, job training, and work, excluding any expenditure for public education.
 - *GED classes*
 - *HSED classes*
 - *Computer classes*
 - *TRANS classes*
 - *Higher education courses**
- b. Required work activities expenditures with no other funding source available.*
- c. Assistance or services for families at risk of dependency.
 - *Job placement*
 - *Initial screening for qualifications for other related programs and services, i.e. WIA, NEW, Food Share, GA, etc.*
 - *Referral Service**

1. Job Readiness/motivational Activities: Helps prepare a participant for work by learning general workplace attitudes, expectations, and behaviors necessary to successfully

complete in the labor market. These activities help the participant build self-esteem and increase self-confidence. Activities include, but are not limited to:

- *Communication styles/personality types;*
- *Communication skills/image;*
- *Identify and develop plans for short term and long term goals;*
- *Identify barriers to employment;*
- *Career exploration; and vocational area identification;*
- *Career decision making skills;*
- *Evaluate work patterns, skills and abilities;*
- *Mentoring, encouragement and support.*

2. Employment Counseling:

- *Provide guidance in career decision making skills;*
- *Career exploration;*
- *Vocational area identification;*
- *Training information;*
- *Job seeking skills;*
- *Expectations of the work environment;*
- *Ability to relate to others.*

3. Job Seeking Skills Training:

- *Resume creation, preparation, development, and updating;*
- *Job application completion;*
- *Dissemination of labor market data;*
- *Labor market forecasting;*
- *Interview techniques including role playing, video taping and critiquing interview skills marketing;*
- *Appropriate personal grooming/dressing;*
- *Employment counseling;*
- *Assertiveness;*
- *Networking skills;*
- *How to conduct a job search;*
- *Identifying jobs available and that may become available in the community*
- *Participate in completing 12 job searches per month.*

4. Individual Job Search: One - on - one highly structured job search designed

specifically for the participant who may not be appropriate for group job search. Some participants do not function well in-groups for a variety of reasons. Others have completed training or have outstanding skills and qualifications and do not need the structure of a group. Some participants have specific instructional need levels.

5. Job Survival/Retention:

- *Rules and expectations of employers;*
- *Qualities employers desire in an employee;*
- *Punctuality;*
- *Attendance;*
- *Following directions;*
- *Teamwork;*
- *Getting along with others;*
- *Planning for emergencies;*
- *Time management;*
- *Reasons individuals lose jobs;*
- *Dependability;*
- *Mentoring/job coaching opportunities.*

6. Job Development: *Agency directed activity that concentrates on soliciting job opening, marketing participants for employers and securing job interviews for participants. Job development expands the area and number of potential place participants may apply.*

7. Life skills Training: *The following types of life skills will assist the participant in understanding and managing daily pressures outside of the workplace environment, which will allow them to succeed in the workplace:*

- *Understanding and accepting parental responsibilities;*
- *Strengthening parenting skills;*
- *Understanding relationship;*
- *Family budgets;*
- *Anger management;*
- *Interpersonal skills and relationship management;*
- *Family nutrition;*

- *Problem solving;*
- *Time management;*
- *Family resource centers;*
- *Household management and*
- *Treaty Rights*

F. EMERGENCY BENEFIT

It includes:

(1) Nonrecurring, short-term benefits that:

(i) Are designed to deal with a specific crisis situation or episode of need;

(ii) Are not intended to meet recurrent or ongoing needs;

Nonrecurring, short-term benefits as provide in 45 CFR 286.10 (b) (1) a once in a lifetime

Emergency Benefit may be given to families in the maximum amount of \$300.00.

G. PAYMENT STANDARD FOR FAMILIES

All needy family income will be counted toward the Sokaogon Chippewa Tribal TANF Program set grant amount. The monthly grant amount will be based on the number of hours per month of Tribal TANF program participation times \$5.15. The total income earnings shall not exceed the set amount. The Tribal TANF program excluded child support payments received to custodial parent that does not exceed the TANF amount of \$618.00. Child support income above the \$618.00 will be counted as income. Income must be verified by documentation.

The Tribal TANF program will exclude from the resources limit, vehicles. Any resource beyond this limit shall be considered available income to the needy family.

H. DRUG FELONS

As a condition of continuing eligibility, a participant who reports that he or she has been convicted of a drug-related felon, under the state of federal law for an offense that has occurred within five years of applying for Tribal TANF. But not before 8/22/1996, must submit to a test for use of controlled substance, including, but not limited to, amphetamines, cannabinoids, cocaine, opiates and PCP (angel dust). If cooperation by the participant is not complete, the case will be closed and services will be denied.

The Tribal TANF program will promote a drug rehabilitation process and will require an individual who has a positive drug test to participate in a drug abuse evaluation, assessment and treatment program to meet his or her employability plan.

I. NEEDY FAMILIES MOVING INTO SERVICE AREA

Needy Indian families moving into the Sokaogon Chippewa Tribe TANF service area must reapply for Tribal TANF services at the new Tribal TANF Agency. The Agency from which the participant is transferring must terminate the participant. The new Agency must treat the individual as a new applicant for purposes of determining Tribal TANF services. The participant will receive the same amount of cash assistance that they received from the previous State or Tribal TANF program for the first month of residency in the Sokaogon Chippewa Tribal TANF service area.

J. TRANSITIONAL FAMILY SERVICES

The Sokaogon Chippewa Tribal TANF Agency will not continue cash assistance to working families who are no longer eligible due to income (earned and unearned income). The income is counted in the month it is received. However, the Tribal TANF program will continue supportive services for a maximum of 60 days.

K. CONFIDENTIALITY

The Sokaogon Chippewa Tribal TANF Agency will adhere to the Federal Privacy Act, 5 U.S.C. 552 (a) Sect.7 (a). The Tribal TANF Agency will ensure that reasonable and prudent procedures are in place to control access to information so as to ensure the privacy of our participants and to protect the staff from potential sanctions under the confidentiality laws.

All sensitive and confidential information obtained regarding a client will be maintained in a secure confidential manner. This can be accomplished by placing the documentation into a file that is under lock and key and away from areas frequented by persons who would not normally need to view such information as part of their job.

Any information received or reviewed regarding participants can only be obtained and used to administer the programs which you are contracted to provide under the Tribal TANF plan. Any other unauthorized use or disclosure of information and all other materials received could result in prosecution under the law.

PART III TRIBAL TANF PLAN CONTENT AND PROCESS

A. SERVICES PROVIDED DIRECTLY BY THE SOKAOGON CHIPPEWA TRIBAL TANF AGENCY

The primary purpose of the Tribal TANF Program is to prepare eligible parents, who are not job ready, for unsubsidized employment. Supportive services will be offered to all clients. These will include transportation, emergency assistance, case management, job search assistance and/or basic training and educational services.

The Tribal TANF Program will refer and coordinate with various programs including WHEAP, Weatherization, Food Share, Medical Assistance, Child Care, JTPA (Job Partnership Training Act), Education, Headstart, NEW (Native Employment Works), Department of Vocational Rehabilitation, Social Security, Sokaogon Chippewa Health Clinic, Family Violence Prevention Program, Human Services, Indian Child Welfare, Kinship Care, Commodities, Domestic Abuse Support Services, AODA... to help the Tribal TANF family obtain employment and remain self-sufficient.

- 1. Needy custodial parents of minor children may access all Tribal TANF services. Parents may be eligible if they meet the financial and non-financial eligibility requirements. Both single and married parents may be eligible.*
- 2. Pregnant woman entering into their third trimester may receive services. Pregnant women in their third trimester, with no other custodial children may be eligible for services if non-financial and financial tests are met. Pregnant women are eligible to meet with a case manager for services and assistance in seeking unsubsidized employment. Assuming they meet other basic eligibility criteria for the TANF program.*
- 3. All minor parents are eligible to receive Tribal TANF services. All minors with children regardless of their parent's income are eligible for services, however they will have to reside with their parents or a court ordered guardian in order to receive Tribal TANF benefits. Assuming they meet other basic eligibility criteria for the TANF program.*

B. TRIBAL POPULATION AND SERVICE AREA

- 1. Service Area**
The tribal service area shall be composed of all tribal enrolled Sokaogon Chippewa families living in Forest County including the Sokaogon Chippewa Reservation.
- 2. Service Population**
Sokaogon Chippewa Tribal enrolled families as follows:

On reservation: any families (with at least one minor dependent child) that contain a Sokaogon Chippewa Tribal member.

Off reservation: all families (with at least one minor dependent child) that contain a parent or two parents with minor child (ren) in which at least one adult member is a Sokaogon Chippewa Tribal member.

C. NEEDY FAMILY

The Tribe defines a needy family as families that are below 150% of the Federal Poverty Level and to include the following:

- 1. Indian single parent with child(ren) or expecting (individuals will become eligible for Tribal TANF services in the third trimester month of pregnancy);*
- 2. Indian two-parent families with child(ren);*
- 3. Indian needy or non-needy caretaker relative with child(ren) must be related by blood or related Tribal culture on a case by case determination; May include Indian extended family members (list extended family members: grandmother, aunt, brother etc). Assuming they meet other basic eligibility criteria for the TANF program.*

D. DUPLICATION OF SERVICES

The Sokaogon Chippewa Tribal TANF program will ensure that duplication of services will not occur. Clients currently living on the reservation, making application for client benefits will be monitored through the State of Wisconsin network system called CARES (Client Assistance for Re-employment and Economic Support) to compare current status utilizing the Program Integrity verification program. Clients who have relocated back to the reservation and established residency shall file with the Sokaogon Chippewa Tribal TANF a release form addressed to the former economic support provider.

E. FRAUD PREVENTION

The Tribal TANF program is responsible for ensuring the integrity of the program it administers. To accomplish this responsibility, the Tribal TANF program must operate a prevention process identifying and preventing errors/fraud at application, and investigate possible fraudulent committed by participants. Fraud is defined as anyone who, with knowledge and purpose, makes false statements, suppresses facts, and misrepresents circumstances in order to obtain or maintain eligibility for any services/benefits.

The prevention process is appropriate for applicants who have not yet been determined eligible for the Tribal TANF program. Its purpose is to prevent fraud, waste, duplication of services and

abuse in the Tribal TANF program by verifying ineligibility before services are lost due to false reporting. The Tribal TANF program is responsible for ensuring that enhanced verification is conducted, when information supplied by the applicant is questionable or error prone characteristics are present. The Tribal TANF program will have staff assigned to prevent fraudulent activities.

Intentional Program Violations

Any person who intentionally breaks any of the program requirements for the purpose of getting on/or to stay eligible for TANF or to increasing the amount of TANF payment to the family, can cause a reduction or termination of TANF services. If found to have made fraudulent statement or representation about (identity or residents) in order to receive multiple payments at the same time. Fleeing felons and probation/parole violators are ineligible for the program. After three (3) intentional Program Violations occur, the entire TANF group will be permanently barred from the TANF program. They may also be prosecuted for fraud if they make false statements to receive payments, including forgery.

F. EMPLOYMENT OPPORTUNITIES ON/OR NEAR RESERVATION

The NEW (Native Employment Works) program will coordinate private and public employment opportunities on the Sokaogon Chippewa reservation. Off reservation employment opportunities will be accessed through the JOB NET Statewide employment service. The Tribal TANF Program also works with the economic development office to enhance outside employment for the participant of the Sokaogon Chippewa TANF program.

Available employment resources within the community are: Casinos, Bingo Hall, C-Store, Mole Lake Motel, Café Manoomin, EPA (Environmental Protection Agency), Tribal Government Offices, Family Support and Tribal Housing Authority. The Agency is responsible for identifying, creating and managing available job positions. Management of job positions includes:

- Obtaining new employer sites;***
- Maintaining relations with existing employers;***
- Promoting entrepreneurial activities;***
- Providing special or additional supervision of employees at the employer's worksite when necessary;***
- Acting as a liaison between employer and participants;***
- Maintaining and updating an inventory of job positions;***

- Ensuring that a number of job positions exist.

G. FISCAL DETERMINATION BY FINANCE DEPARTMENT

During each fiscal year in which the Sokaogon Chippewa Tribe receives or expends TANF funds, The Tribe will comply with the fiscal accountability provision of section 5(f)(1) of the Indian self-determination and Education Assistance Act (25U.S.C. 450c(f)(1), relating to the submission of a single-agency report required by chapter 75 of title 31, United States Code and meet all required accountability provisions.

H. WORK PARTICIPATION RATES AND WORK REQUIREMENT

WORK PARTICIPATION RATES

<i>Fiscal Year</i>	<i>Rate</i>
2016	40%
2017	40%
2018	40%

Work-eligible Individuals

WORK HOURS REQUIRED

<i>Fiscal Year</i>	<i>Average number of hours per week</i>
2016	32
2017	32
2018	32

Two-parent families (may be preformed by one individual or divided between the two parents)

WORK HOURS REQUIRED

40 hours per week

Allowable work activities as:

Unsubsidized or subsidized employment

Work experience if employment is not available

On the job training

Job search and job readiness assistance activities may include but not limited to the following activities as per 45 CFR 286.105 (b) and (c):

Community service programs

Providing child care for participants engaged in community service

Vocational training for no more than 12 cumulative months

Job skills training directly related to employment

Education directly related to employment for those who have not received a high school diploma or GED

High school or equivalency for those 17 years or younger.

(Obtaining high school diploma or GED is mandatory for participants within a 1 year period; if more than three classes are missed the case will be closed.)

(b) There are two limitations concerning job search and job readiness:

(1) Job search and job readiness assistance only count for 6 weeks in any fiscal year.

(2) If the Tribe's unemployment rate in the Tribal TANF service area is at least 50 percent greater than the United States' total unemployment rate for that fiscal year, then an individual's participation in job search or job readiness assistance counts for up to 12 weeks in that fiscal year.

(c) If job search or job readiness is an ancillary part of another activity, then there is no limitation on counting the time spent in job search/job readiness.

I. Exception to Work Participation Requirements

- 1. When a Tribal TANF participant is the custodial parent of a child 6 months old or less and receives payments as a custodial parent of an infant, the Tribal TANF family is exempt from the work participation.***
- 2. The adult Tribal TANF member is unable to work because of personal disability or incapacitation determined by a licensed physician.***

J. Time Limits

Time limits on client benefits shall not exceed 60 months in a lifetime (whether or not consecutive). The Tribe will count all previous count prior months of TANF assistance by another State or Tribe funded with TANF block grant funds, except for any month that was exempt or disregarded by statute, regulation or under any experimental, pilot or demonstration project approved under section 1115 of the Act. The Tribe will not count any month of assistance received in which the Adult was living in Indian County or an Alaska Native village in which 50% or more of the adults were not employed.

K. Hardship

20% of the caseload may be exempted due to hardship. There are limited opportunities for extensions or three categories of applicants (custodial parents, pregnant women and minor children) may be eligible for agency assistance.

1. *The adult member is unable to work because of personal disability or incapacitation, determined by a licensed physician.*
2. *The adult agency member is needed in the home as determined by the agency to care full time for another member of the agency group who has an incapacity of such severity that with out constant home care the incapacitated member's health and well being would be significantly affected; determined by a licensed physician and must provide a written doctors note signed by a licensed physician.*
3. *The adult agency member has significant limitations to employment such as:*
 - *Learning disability of emotional problems of such severity that they prevent the participant from obtaining or retaining unsubsidized employment, but not sufficient to meet Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) requirements or*
 - *Family problems of such severity that they prevent the agency group member from obtaining or retaining unsubsidized employment.*

L. Penalties against Individuals

Individuals found to be in non-compliance with specific activities as outlined in the case management plan, without exhibiting good cause, shall be penalized at a pro rate percentage of activities listed as non-complete. For example, (an individual's case plan states that the participants will participate in specific program activities 128 hours per month and in reality participation for the month would be 32 hours per week. The grant amount will be \$618.00 for the 128 hours per month for a full benefit. If the total of hours is less than 128 the benefit will be calculated number of hours 128 minus the number of hours non-participation x \$5.15. This amount will be deducted from \$618.00.) Individuals that do not meet the minimum participation rate of 40% (less than 52 hours per month) cases will be closed for non-compliance.

This deduction shall be calculated and rated on a month by month basis for each Tribal TANF case. Termination of assistance for those that do not meet the 128 hour requirement shall also be completed on a monthly basis for those individuals not exhibiting a good cause for such non-participation.

M. GOOD CAUSE for NON-COMPLIANCE

The Tribal TANF caseworker shall determine if a Tribal TANF participant had a good cause for not complying with the Tribal TANF participation requirements. In making such a determination, the

Tribal TANF caseworker may require that the Tribal TANF participant provide written documentation that good cause existed. No good cause shall exist unless the participant provides timely notification of the good cause reason to the Tribal TANF caseworker. Good Cause for failing to comply with the Tribal TANF caseworker employment participation requirements shall be any of the following circumstances:

- 1. A required court appearance, which must include a required court appearance for a victim. Child care was necessary for the Tribal TANF program participant to participate or accept employment, and child care was unavailable and the TANF program was unable to provide or refer for alternate childcare arrangements. Other circumstances beyond the control of the participant, but only as determined by the Tribal TANF administer.***

N. APPEAL PROCEDURE/CLIENTS RIGHTS

All applicants have the right to request an administrative fair hearing if they do not agree with any action taken concerning their application.

- (a) Any applicant or recipient of financial assistance under this part who is dissatisfied with any decision or action concerning eligibility for or receipt of financial assistance may request a hearing before the Tribal administrator or the designated representative within 20 days after the date of the mailing or delivery of the written notice of the proposed decision.***
- (b) The Tribal administrator or designated representative shall set a date for the hearing within 10 days of the date of request for a hearing, at a location convenient to both parties, and give a written notice to the applicant or recipient.***
- (c) The written notice of hearing date and location shall include:***
 - (1) A statement of issue.***
 - (2) The applicant recipient's right to be heard in person, or to be represented by an authorized representative at no expense to the Tribal administrator***
 - (3) The applicant or recipient's right to present both oral and written evidence and written statements prior to or during the hearing.***
 - (4) The applicant or recipients right to confront and cross – examine witnesses at the hearing.***
 - (5) The applicant or recipient shall have the right of one continuance of not more than 10 days with respect to the date of hearing.***
 - (6) The applicant or recipient's right to examine and copy, at a reasonable time before and during the hearing, his/her case record as it relates to the proposed action being contested.***
- (e) The Tribal administrator or designated representative shall conduct the hearing in an***

informal but orderly manner record the hearing, and provide the applicant or recipient with a transcript of the hearing upon request.

- (f) *The Tribal administrator or designated representative shall render a written decision within 10 days of the completion of the hearing. All decisions by the Tribal administrator shall be final. The written decision shall consist of the following:*
- (1) *A written statement covering the evidence relied upon and reasons for the decision.*
 - (2) *A decision on if the actions were correct or incorrect*
 - (3) *A decision if the applicant will be barred or sanctioned from the TANF program, including the time frames.*
 - (4) *A decision on retro pay to compensate the TANF participant.*

The fact-finding must compile a fact-finding file. The petitioner may bring someone to assist with presenting why s/he is not satisfied with the agency's action. A complete and thorough written record of the review must be completed by the fact finder. The record must include the details as to who were present, what agency action was contested, and the information presented by both parties and the fact-finding decision.

The petitioner or a representative acting on the petitioners' behalf must attend the fact-finding review. If the petitioner fails to attend the hearing without good cause, the request for review is considered abandoned. The Tribal TANF Agency worker who made the decision should attend the review to present the program case as to why the action was appropriate. The Tribal TANF program may designate a representative to present information at the fact-finding review in lieu of the Tribal TANF program caseworker. The fact finder must allow for both sides to be heard. However, the process must provide for flexibility.

PART IV PROGRAM INFORMATION AND CONSIDERATIONS

A. DATA COLLECTION AND REPORTING REQUIREMENTS

Client data will be collected utilizing the Standard Tribal Assistance Intake form. This data will be compiled into the Tribal TANF reporting program (installed in the hard drive of the Tribal TANF program computer). Each month the data will be entered in the Tribal TANF reporting system and each quarter the information will be extracted by copying the data onto a disc, the disc will then be mail to appropriate federal personnel. The Tribal TANF program director shall conduct a review of random cases sampling on a quarterly basis, to insure program integrity.

The Sokaogon Chippewa Tribe will comply with all statutory and regulatory requirements pertaining to the TANF program.

B. COORDINATION WITH THE STATE AND OTHER INDIAN TRIBES

The Sokaogon Chippewa Tribal TANF shall coordinate with the State of Wisconsin to facilitate other financial support services, such as food share, child care, medical assistance, Badger Care, WHEAP, Weatherization, child support, WIC Family Services, Elderly, etc. Coordination with other Tribes and States shall be conducted specifically for persons relocating to the reservation from another TANF services area.

C. NON-DISCRIMINATION PROVISIONS

Section 408 (c) of the Act, as amended, states that the following provisions of law apply to any program or activity funded with Federal TANF funds:

- *The Age Discrimination Act of 1975.*
- *Section 504 of the Rehabilitation Act of 1973.*
- *The Americans with Disabilities Act of 1990.*
- *Title VI of the Civil Rights Act of 1964.*

In the event that the Tribes decides to retrocede the program back to the state of Wisconsin, the Tribes will comply with all applicable TANF regulations and related laws as specified in 45 CFR 286.30 related to retrocession.

D. SINGLE AUDIT

The Sokaogon Chippewa Community will comply with the Single Audit provision in CFR 458 286.75 (h)

E. RETROCESSION

Should the Sokaogon Chippewa Tribe elect to retrocede its TANF program to the State, it will comply with all statutory and regulatory requirements pertaining to retrocession.